



December 14, 2017

Mr. Daryl G. Purpera, CPA, CFE  
Louisiana Legislative Auditor  
PO Box 94397  
Baton Rouge, LA 70804-9397

Dear Mr. Purpera:

Please find below our management response to the FY 2016-2017 audit finding of "Noncompliance over Return of Title IV Funds".

The University concurs with the finding.

The Corrective Action Plan created by the University is as follows:

Cindy Perez, Executive Director of Student Aid & Scholarships is responsible to verify the implementation of action plan.

The Financial Aid Office has developed a management plan to prevent this finding from re-occurring. The plan is as follows:

- Reallocation of duties of office personnel with accounting backgrounds to process Return to Title IV
- Request/Run the report of potential unofficial withdrawal students the week after finals end and begin making determinations at the receipt of the reports.
- Additional report requests are being made to monitor any and all student withdrawals from the University.

Sincerely,

  
Cindy S. Perez  
Financial Aid Director

  
E. Joseph Savoie  
President